LPA in SPARC

Broker SPARC 2.0 Cheat Sheet | SPARC

Objective: This cheat sheet was designed to assist Brokers in how to run LPA in the SPARC 2.0 portal. Doing this will automatically release your findings to Arc Home and upload a copy to your loan file via the Upload/View Document Screen.

Note: If you do not run the LPA in SPARC 2.0, you will need to finalize and release the findings to Arc Home.

Process: This process applies to all transactions where LPA findings are required

Step 1: Login to SPARC: https://sparc.archome.com/

Step 2: Open your loan

Step 3: Click **"AUS"** from the left-hand navigation

Step 4: Select the radio button for AUS Type

Step 5: Select your LPA Details:

A) If this is your first time running your loan through LPA in SPARC 2.0, select the radio button "Order New"
B) For any subsequent LPA submissions, select the radio button "Re-run"

Step 6: Enter Credit Pull Type Information by selecting Credit Type:

A) If this is your first time running your loan through LPA in SPARC 2.0, select the radio button "Use credit report from previous submission"
B) For any subsequent LPA submissions, select the radio button "Use credit report from previous submission"

Step 7: You MUST complete the highlighted fields above with your Credit Provider Company, and Technical Affiliate. Arc Home does not maintain this information

Note: The Credit Reference # will be pre-populated from the credit reissued during loan registration

Step 8: Click "Run AUS"

Step 9: The system will require you to validate the information on your URLA, click "Yes" to the question, do you want to validate URLA?

A) The validation process will review your URLA for any missing data. If there are any errors, there will be an indicator on the top right side of the screen. You will see a check mark with the number of errors, and the area of the error will be illuminated with a red outline. Once cleared, the number of errors will drop to "0," and you can return to the AUS screen to run the AUS.
B) If there are no errors, you can proceed to running the AUS

Step 10: Once Findings are run, they can be viewed on screen via the AUS Results Summary

AUS Results & History

AUS

AUS Result Summary

AUS Attributes	LPA
Eligibility	Accept/Eligible

View LPA Findings

AUS History

Submission #	AUS Type	Reference #	Request Date & Time ⇕	User ⇕	Recommendation
2	LPA	F3650399	08/14/2023 13:30:53	kmahn	Accept/Eligible
1	LPA	F3650399	08/14/2023 09:32:55	mahntest	Accept/Eligible

If you require assistance with your upload, registration, or disclosing, you can contact SPARCassist@archome.com or 215-383-9220.